

# ACSC CLUBHOUSE CLEANING BID

There will be one bid for cleaning the clubhouse area. The areas to be cleaned are as follows:

- Banquet Hall/Meeting Room – Sweep and mop floors. Dust blinds, window sills, furniture, animal heads, pictures. Clean windows. Empty trash and recyclables.
- Kitchen – Sweep and mop floors. Dust window sills, pictures, equipment if needed. Clean windows and countertops as needed. Put away dishes. Refill paper towels as needed. Empty trash.
- Bathrooms – Sweep and mop floors. Clean toilets and sinks. Refill paper towels and toilet paper as needed. Empty trash.
- Patio/Pavilion Area – Sweep as needed. Empty trash and recyclables. Dust window sills, clean windows.

These duties shall be performed a minimum of once per month prior to the General Membership meeting. If clubhouse is being used for a function between meetings – bathrooms and trash should be checked/cleaned/emptied prior to function. This contract will run from March 1, 2020 through February 28, 2021.

The Board of Directors reserve the right to accept or reject any/all submitted bids and reserve the right to cancel a contract for non-satisfactory performance or misuse of club equipment. All bids must be sealed and must be received by the February Board of Director meeting (February 27, 2020) at 7pm.

Submit both pages of this document with your price for the Cleaning Bid. Sign, date and complete all requested information. Bids must be submitted to a current officer or director or can be submitted prior to the January and February Board of Director meetings.

**BE SURE TO READ AND UNDERSTAND ALL REQUIREMENTS  
PRIOR TO SUBMISSION OF BID.**

## ACSC CLEANING BID

BID – Clubhouse/Patio Cleaning - \$\_\_\_\_\_

Submitted this \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)

Print Name: \_\_\_\_\_

Print Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

Club Member Number: \_\_\_\_\_